

Virtual Tournament Desk

By Match Tennis App

Virtual Tournament Desk- For OUR Safety!

Prevention- in an effort to help prevent the relapse of COVID-19 and to more effectively facilitate CDC guidelines and best practices, we will be using Match Tennis App's ***Virtual Tournament Desk*** which will be facilitated through the players/parents/coaches mobile devices.

We will be using VTD at tournaments in lieu of a physical tournament desk, eliminating the most common scenarios where social gathering most often occurs during events. **Please review this document in its entirety so we can ensure greater safety for all** of us as we start back playing the great sport we love so much!

Safety- minimize risk to all including tournament participants, staff, and officials.

The VTD Will Used for the Following:

Virtual Check-In: Mandatory...ALL players must click the link on the Tennislink tournament page and complete the check-in form to provide the mobile contact phone numbers to be used with the Virtual Tournament Desk during the event.

Match Check-In: Players will check in for each match through Match Tennis App...Not Through The Physical Tournament Desk!

Match Paging: After a player has checked in for their match each player will receive a text message from the director to report to their assigned court when their match is called.

Score Reporting: After match is complete **both players** will open the previous received text from the director and click the “Email Score” button to report the match score BEFORE leaving the COURT!

**PRE-TOURNAMENT
VIRTUAL CHECK-IN
AND SIGNING WAIVER**

VIRTUAL CHECK-IN Pre Tournament

1. Go to Tennislink tournament page
2. Click “more info” link
3. Complete check-in form and waiver

USTA Southern Level 2 Clay Court Championships BG 14

Sanctioned By USTA SOUTHERN ALABAMA	Tournament ID: 700095420 Skill Level: Advanced	Dates: July 18-20, 2020	Divisions: Boys' & Girls' Singles: 78' Yellow Ball 14 (CUR)	
Section: Southern	District: Alabama	Surface Type Clay	Draws Posted: 7/16/2020	Last Updated: 6/15/2020 10:10:08 AM (Central Time)

Organization	Contacts	Entry Info REGISTER
Org Name: City of Auburn - Alabama	Director: Bret Peterson	Entries Close: Sunday, July 19, 2020 (Central Time)
Org Phone: 3345012932	Director Phone:	Entry Information: \$86.50 per player
Org Fax:		Checks Payable to:
Org Website:		Send Checks to:
Org Address: 425 Perry St Auburn, AL 36830	Referee Phone:	Tournament Website:
	Referee Email: dwjerome@charter.net	

Important Info Applicants

(New COVID-19 Procedure) Virtual Tournament Check-In **Required for All Players**

In response to the COVID-19, we will be using Match Tennis App's Virtual Tournament Desk technology to help facilitate CDC best practices.

In order to compete in this event, all competitors **MUST** click the below link to fill out the check-in form, and sign the waiver for this tournament.

[more info](#)

Welcome to Auburn - transfer from Dothan

We welcome all 14 & under players to Auburn. This tournament has typically been held as a 12 & under and 14 & under tournament all in Dothan, but this year due to COVID-19 activities Auburn will host the 14&under. Some

Edit Register

Pay for 1/2 D

Indicate Dou

Withdraw

Locate Conf

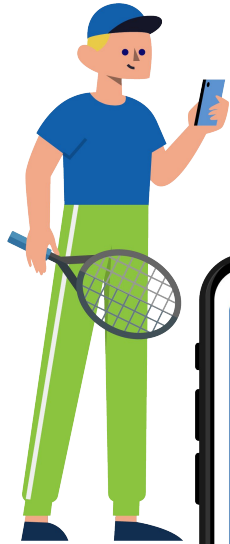
Change Site

Update Non-

Update T-Sh

VIRTUAL CHECK-IN (Pre Tournament)

For your safety and ours, all tournament check-in forms and waivers MUST be completed and signed through Match Tennis App's Virtual Check-In link published at the top of Tennislink.



Step 1

Tournament Check-In

1 2 3 4
Step 1 Step 2 Step 3 Done

USTA National Level 2
May 16-18, 2020
Roseville, CA

Player USTA Membership: *
Player USTA ID

Player Name: *
Choose Player To Check In

Parent Or Guardian Name: *
First Name Last Name

Player DOB: *
mm-dd-yyyy

Street Address: *
Address

Street Address 2: *
Address 2

Step 2

Tournament Check-In

1 2 3 4
Step 1 Step 2 Step 3 Done

Hotel Name: *
Hotel Name (If Applicable)

Contact Mobile Phone 1
Contact Mobile Phone 1

Contact 1 Relationship
Contact 1 Relationship

Contact Mobile Phone 2
Contact Mobile Phone 2

Contact 2 Relationship
Contact 2 Relationship

Emergency Contact Name
Emergency Contact Name

Emergency Contact Phone
Emergency Contact Phone

Step 3

Tournament Check-In

1 2 3 4
Step 1 Step 2 Step 3 Done

USTA, Conduct Code & Medical Releases

Please complete this USTA, Conduct Code & Medical Release, sign it, have your parent or guardian sign it, and take the signed form with you to the USTA tournament you are entering. In order to participate in the

Name: *
Heath Waters

USTA Membership #: *
234324324234

(Signature of Parent Guardian)

Complete

Tournament Check-In

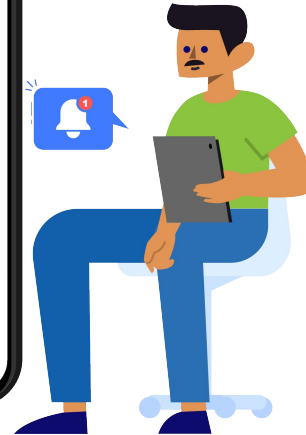
1 2 3 4
Step 1 Step 2 Step 3 Done

USTA National Level 2
May 16-18, 2020
Roseville, CA

Your CheckIn Confirmation
#13232.

Any Special Instructions for the tournament checkIn Process will go here

For further Information and tournament features you can download Match Tennis App from the app stores or use the browser version.

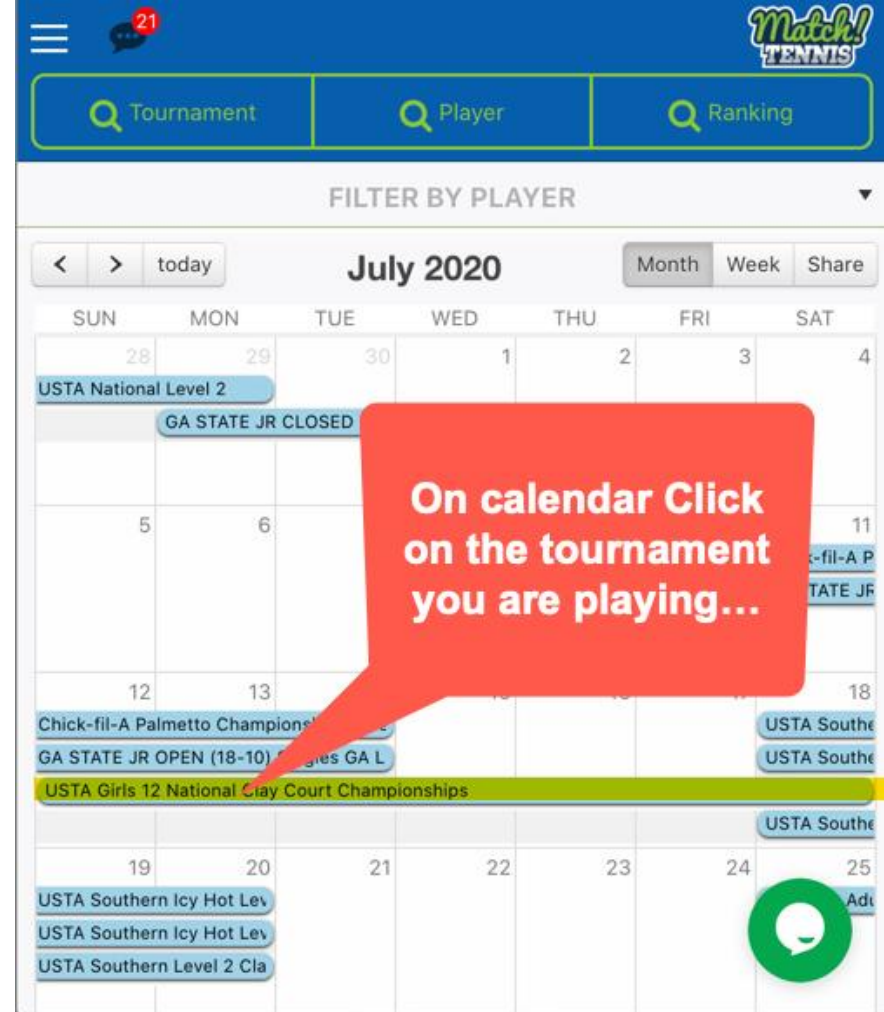


HOW TO CHECK-IN FOR EACH MATCH USING MATCH TENNIS APP

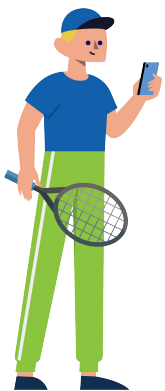
MATCH SITE CHECK-IN

Used to check in before each match

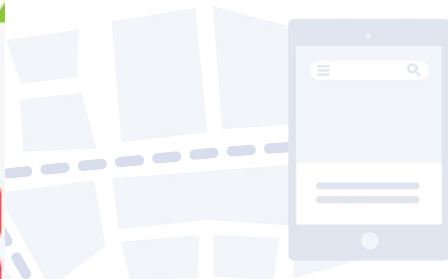
1. Login to Match Tennis App
2. On the calendar find and click on the tournament you are playing
3. Click the red “Match Check-In button
4. Click the blue check in button to view confirmation date and timestamp that will be sent to the Director



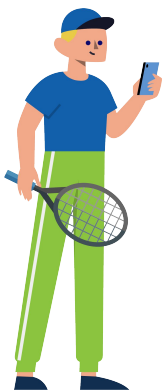
MATCH SITE CHECK-IN continued...






The screenshot shows the Match! Tennis app interface. At the top, there's a blue header with a menu icon, a notification badge with '21', and the Match! TENNIS logo. Below the header is a green bar with a 'Back' button and several icons (cloud, download, group, envelope, calendar). The main content area is white and displays the tournament details: 'USTA Girls' 12 National Clay Court Championships', 'July 12, 2020 to July 18, 2020', and 'Boca Raton, FL'. There are four red buttons: 'Find Doubles', 'Find Warm-up', 'Pre-Tournament Check-in', and 'Match Check-in'. A purple callout bubble points to the 'Match Check-in' button with the text 'Click Match Check-in button to check-in for your match'. Below the buttons are sections for 'Tournament Info' (with a 'View On USTA' button), 'Contact Info' (with fields for Organization: 'Polo Club of Boca Raton' and Phone: '561-995-1280'), 'Entry Info', and 'Applicants List'. A green WhatsApp icon is visible in the bottom right corner.



MATCH SITE CHECK-IN continued...



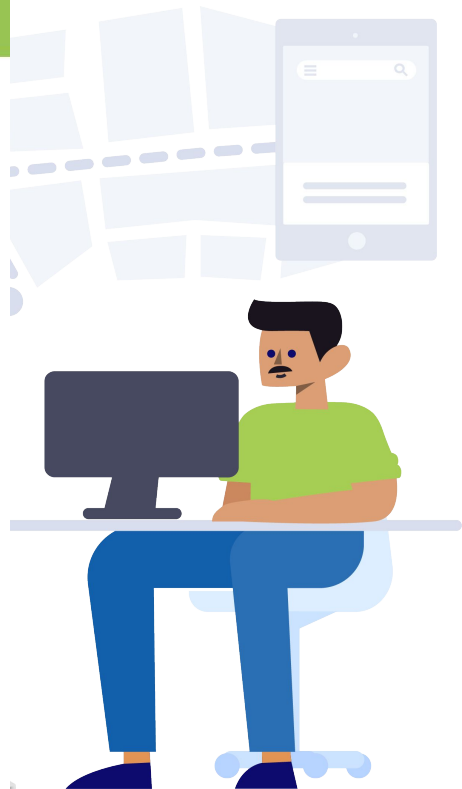


[< Back](#) Match Check-in

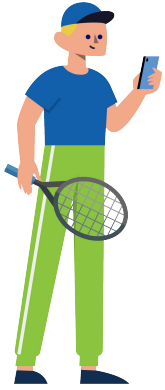
Player Name




Thomas, Jeremy	CheckIn
Riggs, Riley	CheckIn
Cozad, Ryan Matthew	CheckIn
Smith, Jordan	CheckIn

**Click “check-In”
button to check in
for your match**



MATCH SITE CHECK-IN continued...

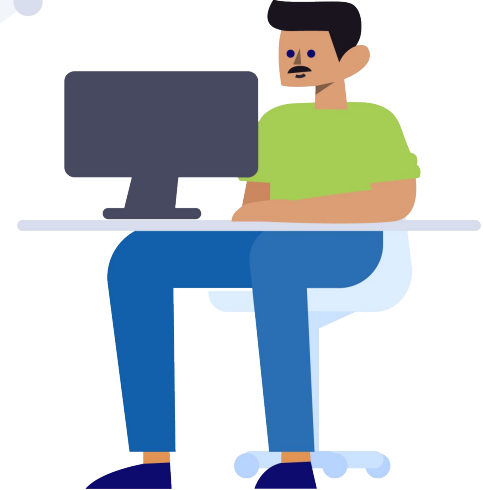
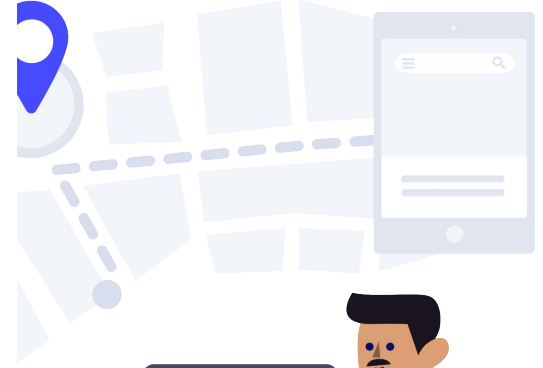




[← Back](#) Match Check-in

Player Name	
Thomas, Jeremy	<button>CheckIn</button>
Riggs, Riley	<button>CheckIn</button>
Cozad, Ryan Matthew	<button>CheckIn</button>
Smith, Jordan	Checked In - 2020-06-15 15:48:39

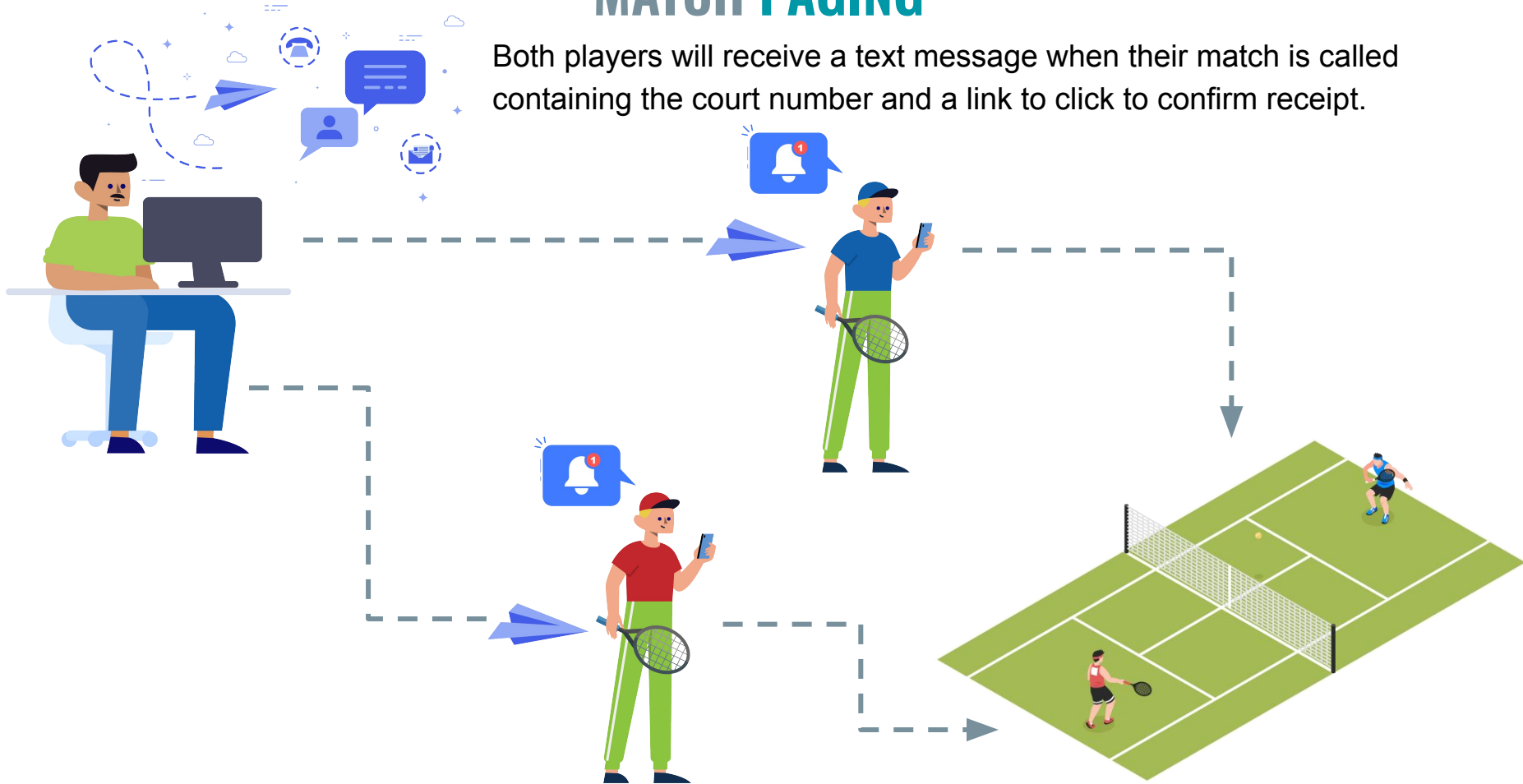
**After clicking
verify your confirmation date
and match check-in
timestamp**



**HOW YOUR
MATCHES WILL BE
CALLED AFTER YOU
HAVE CHECKED IN**

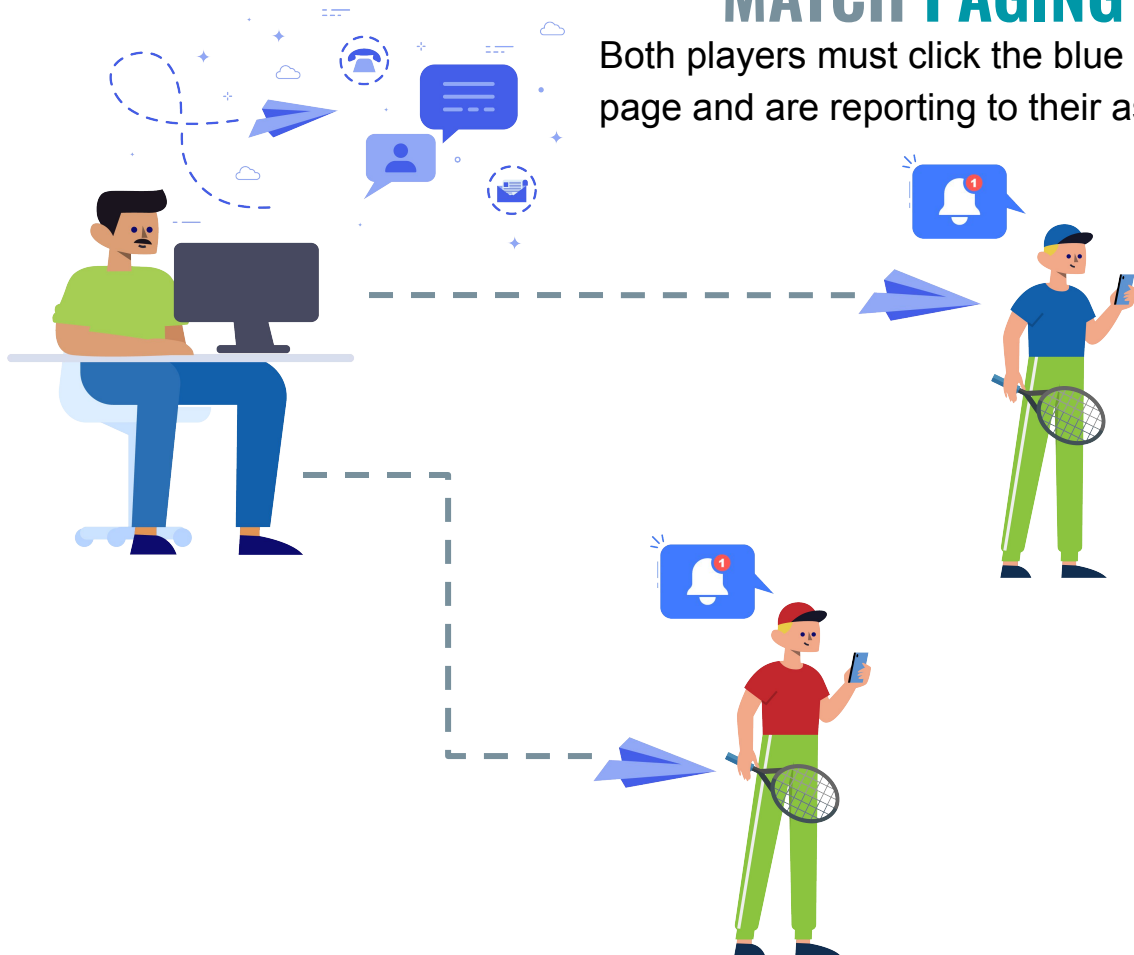
MATCH PAGING

Both players will receive a text message when their match is called containing the court number and a link to click to confirm receipt.



MATCH PAGING

Both players must click the blue link to verify they received the match page and are reporting to their assigned court to begin play.



You will receive a text message when your court is called for your match.

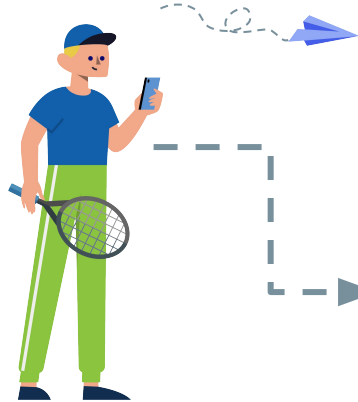
Make sure to click the blue link to confirm you received and are headed to your court!



HOW TO REPORT YOUR SCORE AFTER EACH MATCH

REPORT MATCH SCORE

After receiving your court assignment text click the blue link to confirm and you will see the “match confirmed” page with a form to complete to submit score after the match so you don’t have to go to the Desk!



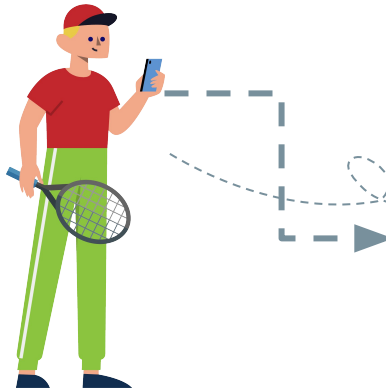
Match Confirmed:

**** IMPORTANT: IMMEDIATELY AFTER MATCH COMPLETION****
Return to this page and fill in the form below to Report Score to the Tournament Director.

In case of inclement weather delay, enter the games and points score and choose the server below:

WIN/LOSS/DELAY:

Player Name	SET 1	TB	SET 2	TB	SET 3	TB
Waters, Lindsay	<input type="text" value="6"/>	<input type="text"/>	<input type="text" value="6"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Opponent	<input type="text" value="2"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



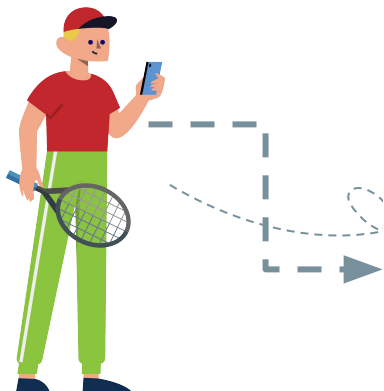
VIEW DRAW

After the match, Click the “VIEW DRAW USTA” button to see next match times!



Match Score Reported

Check the draw for your next match time. [View Draw USTA](#)



After you report your score
you can click the button to
view the draw for your
next match time

Technical Support

For questions about using the Virtual Tournament Desk please ask your tournament director or contact support@matchtennisapp.com for assistance.